COMSATS Institute of Information Technology
Registrar Office, Islamabad
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No: CIIT-Reg/Notif- 800 /2013/1418   October 22, 2013

Notification

In Continuation to Notification No. CIIT-Reg/Notif-670/13/1163 dated August 26, 2013, the Deans Committee in its 24th meeting held on September 16, 2013 clarified that the MS/PhD students shall be allowed to improve their grades in the 2nd semester of their studies if they obtains IC Grade in the first semester.

Nadeem Uddin Qureshi
Additional Registrar

Distribution:
  i.   All Campus Directors, CIIT.
  ii.   Director External Campuses, CIIT
  iii. All Faculty Deans CIIT System.
  iv.   Dean, Research, Innovation and Commercialization
  v.   Controller of Examinations.
  vi.   Director P & D, HRD, CIIT
  vii. Treasurer CIIT.

CC:
  i.   PS to Rector.
  ii.   PA to Registrar

No: CIIT-Reg/Notif- 799 /2013/1417   October 22, 2013

Notification

It is hereby notified that the Deans Committee in its 24th meeting held on September 16, 2013 approved the following Bye-Laws for summer courses;

Bye-Laws for Summer Courses

The institute shall not offer any Summer Semester or Summer Session, in any case. A summer course can, anyhow, be offered in extraordinary circumstances like inability of the campus or institute to offer a course during a regular semester due to non-availability of faculty or equipment or availability of a world class expert/teacher during the summer break, who cannot be available at any other time during the year. Such offering shall be subject to the following conditions:

a. Such courses will be offered only after prior administrative approval.

b. A summer course shall only be offered in any semester of studies before the last semester of studies i.e 8th semester.

c. The duration of teaching in summer course shall not be less than eight calendar weeks.

d. The cumulative load of study for each course shall not be less than the cumulative load required in a normal semester.

e. No student shall be allowed to register more than one summer course in the same summer.

f. Such courses, when offered, shall be scheduled in such a way that they must complete (including final examination, evaluation and result notification) well before the start of following Fall Semester.

g. No such course shall be offered, in any summer, in which the requirement of Quizzes, Assignments (and presentations where applicable), and/or lab work cannot be completed judiciously within the shortened time.

h. Such courses shall not be considered as the extension of the spring semester and their result shall not affect the scholastic status of the students at the end of the spring semester. Anyhow, the results of the summer course will be incorporated in the results of the subsequent Fall semester for the purpose of the calculation of GPA/CGPA, but the load of course taken in the summer will not be considered while calculating the total load of the Fall semester in which the results of this session would be incorporated.

i. Student involved in full time internship during the particular summer will not be allowed to take any summer course on a regular day of their job.

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